



**LYCÉE FRANÇAIS**  
DE LA NOUVELLE-ORLÉANS

Alysson Mills, *Chair*  
Mary Jacobs Jones, *Vice Chair*  
Michael Williams, *Secretary*  
Luke Clary, *Treasurer*  
Tim Gray, *Immediate Past Chair*  
Ben Castoriano  
Dr. Ann Meese  
Dr. Lisa Tropez-Arceneaux

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**Minutes of the  
Meeting of the Board of Directors of Lycée Français de la Nouvelle Orleans  
Monday, April 11, 2016 at 6:30 p.m.  
5951 Patton Street New Orleans Louisiana**

1. Opening Items

Alysson Mills called roll. In addition to Mills, present were Ben Castoriano, Tim Gray, and Lisa Tropez-Arceneaux. Because the meeting lacked a quorum, no action was taken, but attendees received a report from CEO Keith Bartlett.

2. CEO Report

Bartlett presented a report of activity at the school. (See attached CEO report.)

## CEO Report to LFNO Board of Directors

**11 April 2016**

- A. **Marina Schoen** receives honor from French government
  - a. **Order of Academic Palms**
  - b. awarded by the Prime Minister of France and the Ministry of Education (with an official decree)
  - c. for distinguished **academics** and figures in the world of **culture** and **education**. Originally a decoration founded by **Emperor Napoléon**.
  - d. Recognition ceremony will take place at the Residence of France at a time TBA by invitation.
  
- B. **Facilities Committee**—Report given by Mary Jacobs Jones
  - a. St. Matthew lease signed
    - i. Walkthroughs on-going to determine
      - 1. Classroom assignments
      - 2. Furniture needs
      - 3. Meal service equipment needs
      - 4. Cosmetic needs and security needs
  - b. Claiborne lease
    - i. Rent increase
    - ii. Negotiations continue
  - c. Patton St Campus lease
    - i. expires 2017
    - ii. requires official notification of intent to renew to St. Francis parish one year in advance.
  
- C. **Development**—Report given by Dr. Lisa Tropaz-Arceneaux
  - a. **Annual Giving**
    - i. \$19,808.20 to date (66.03%) our of \$30,000 goal
    - ii. **GiveNOLA Day**- May 3
      - 1. Save the Date on newsletter sent out last Friday
      - 2. Email will be sent out to all constituents
      - 3. Letter/Flyer will be sent home
      - 4. Poster for all campuses
      - 5. Campaign to start tomorrow. Twice a week for coming weeks and then daily for final week.
      - 6. Everything will be tied to Thinking Outside the Classroom
      - 7. Goal: \$10,000 (Last year 101 donors, \$5100)
  - b. **Grants**
    - i. Grants in motion
      - 1. Brown Foundation Service Learning (April)
        - a. Aquarium, French Quarter, Coastal Roots, Ogden Museum, Zoo for next year
        - b. Reporting being done for the current academic year
      - 2. Rex Pro-Bono (June 30)
  - c. **Arc Bead Drive**
    - i. Bead Drive from February 15- March 15
    - ii. Lycée won 3rd place, winning \$500 which will be used for the Mardi Gras Parade

d. **L'Extravagance**

- i. **Sponsors:** 22 total (5 Silver \$1,000 ; 17 Friend \$500)
  - ii. **Restaurants:** 19 total
  - iii. **Tickets:** 470 Total (200 patron, 193 general admission open bar, 77 cash bar)
  - iv. **Tickets and sponsorships:** \$50,685
  - v. **Silent Auction:** \$26,404 (originally 25,064 + 1,340 additional from Last Chance Auction)
  - vi. **Wine/Liquor Pull and Poster sales:** \$1,820
  - vii. **Live auction:** \$3,500
  - viii. **Donations:** \$315
  - ix. **Adjustments:** \$215
  - x. **INCOME: \$82,939**
  - xi. **TOTAL EXPENSES:** \$20,917.79
  - xii. **TOTAL NET PROFIT: \$62,021.21**
  - xiii. **Previous years' most successful event was in 2013, netting a total of \$48,377.56. L'Extravagance 2016 is the most successful gala to date for LFNO.**
- e. **Visit to Lycee Francais de Chicago** during spring break
- i. Very helpful and supportive staff
  - ii. Just moved into \$35 million building
  - iii. Discussed \$10 million capital campaign
- f. Networking with French-American Chamber of Commerce

D. **Academics**—report given by Marina Schoen

E. **Admission and Enrollment**—waiting for announcement of matches from OneApp

- a. new program to be utilized for student demographic information
  - i. Prepopulated for parents with easy editing to make registration process less painful for parents.

F. **Personnel**

- a. Staffing for SY2016-17 is underway.
  - i. Jo Sese moves to new position—Director of Media and Design.
  - ii. Cristina Sanchez moves to Coordinator of Admissions and Enrollment.
  - iii. Sophia Uijtenboogaard relieved of weekly newsletter and social media in order to give more time to writing grants and preparing for a Capital Campaign.

G. **Student Life**

- a. Olympic games organized by Lycee teacher, Philippe Chavet, for students of all NOLA French schools on May 3.
  - i. Schools will not compete against one another. Teams made up of students from each of the four schools.
- b. Students sing and dance at Jazz Fest on Thursday, April 28
- c. Mindsteppers Dance Competition—Lyons Center, May 13, 6:00—8:00 PM