



LYCÉE FRANÇAIS DE LA NOUVELLE-ORLÉANS

Alysson Mills: Chair
Mary Jacobs Jones: Vice Chair
Michael Williams: Secretary
Luke Clary: Treasurer
Ben Castoriano
Tim Gray
Dr. Ann Meese
Dr. Lisa Tropez-Arcenaux

Ex-Officio: Consul Général Jean-Claude Brunet

Lycée Français de la Nouvelle Orléans
Minutes of Meeting of Board of Directors
February 15, 2016
5951 Patton Street New Orleans Louisiana
Held in RESTO! Lycée

Our Mission is that, Lycée Français de la Nouvelle Orléans students will matriculate into the finest colleges and universities throughout the world. Lycée Français will provide the opportunity for its students to achieve both the French Baccalauréat and the Louisiana high school diploma in an academically challenging and culturally diverse educational environment.

Agenda Item

1. Opening Items:

Secretary Williams called the meeting to order at 6:36. Secretary Williams recorded attendance. In addition to Secretary Williams, also present were Ben Castoriano, Alysson Mills, Dr. Ann Meese and Dr. Lisa Tropez-Arceneaux.

2. Approval of the Minutes.

Member Castoriano moved to approve the January 11, 2016 and November 30, 2015 meeting minutes. Member Tropez-Arceneaux seconded the motion. After discussion, the motion was unanimously approved.

3. CEO Report by Keith Bartlett

Mr. Bartlett presented the attached monthly report of activities at the School.

4. Chair Report.

Chair Mills called for an executive session regarding a pending legal matter. The Board entered executive session at 7:31. After executive session, Member Castoriano made a motion to authorize Chair Mills and Mr. Bartlett to resolve any pending matters between the School and a former School employee. After discussion, the motion was unanimously approved.

5. Committee Reports.

- A. Nominating. Member Castoriano presented the Nominating Committee report. He stated that the committee is still in the process of taking in applications and resumes for potential board members. He also stated that if anyone knew of someone who would make a good board member to contact Member Castoriano or Mr. Jeff Teague.
- B. Governance & Compliance. Nothing to report.
- C. Academics. Member Meese presented the Academics Committee report. She stated that the committee met to discuss the 6th grade curriculum, future high school classes and outside class spaces. She, along with Ms. Marina Schoen, then reviewed an updated Test Security Policy. After their thorough review, Chair Mills made a motion to approve the Test Security Policy as written. Member Castoriano seconded the motion. After discussion, the motion was unanimously approved. Member Meese and Ms. Schoen then discussed the tentative School calendar for next School year. Member Meese made a motion to approve the 2016-2017 School tentative calendar with a caveat that other changes to the calendar are possible. Member Castoriano seconded the motion. After discussion, the motion was unanimously approved.
- D. Development. Nothing to report.
- E. Finance. Mr. Bartlett presented the Finance Committee report. Mr. Bartlett stated that the committee met recently and that the balance sheet is healthy. He indicated that the finance committee would be seeking guidance from the facilities committee regarding the swing space to develop a proper budget.
- F. Facility. Secretary Williams and Mr. Bartlett presented the Facility Committee report. Secretary Williams informed the Board that the Committee had received 17 proposal for architectural services for the Priestly project. He stated that the Committee was currently reviewing the proposals and would narrow down the list before making a recommendation to the Board.

9. Closing items.

None.

10. Motion to Adjourn:

Member Tropez-Arceneaux moved and Member Castoriano seconded the motion to adjourn. The motion was approved unanimously by those present.