



LYCÉE FRANÇAIS DE LA NOUVELLE-ORLÉANS

Alysson Mills: Chair
Mary Jacobs Jones: Vice Chair
Michael Williams: Secretary
Luke Clary: Treasurer
Ben Castoriano
Tim Gray
Dr. Ann Meese
Dr. Lisa Tropez-Arcenaux

Ex-Officio: Consul Général Jean-Claude Brunet

Lycée Français de la Nouvelle Orléans
Minutes of Meeting of Board of Directors
May 16, 2016
5951 Patton Street New Orleans Louisiana
Held in RESTO! Lycée

Our Mission is that, Lycée Français de la Nouvelle Orléans students will matriculate into the finest colleges and universities throughout the world. Lycée Français will provide the opportunity for its students to achieve both the French Baccalauréat and the Louisiana high school diploma in an academically challenging and culturally diverse educational environment.

Agenda Item

1. Opening Items:

Secretary Williams called the meeting to order at 6:41. Secretary Williams recorded attendance. In addition to Secretary Williams, also present were Chair Alysson Mills, Dr. Ann Meese, Ben Castoriano and Treasurer Luke Clary.

2. Approval of the Minutes.

There were no previous meeting minutes that required Board approval.

3. CEO Report by Keith Bartlett

Mr. Bartlett presented the attached monthly report of activities at the School.

4. Chair Report.

There was no Chair Report.

5. Committee Reports.

- A. Nominating. Nothing to report. .
- B. Governance & Compliance. Nothing to report.
- C. Academics. Nothing to report.

- D. Development. Nothing to report.
- E. Finance. Nothing to report.
- F. Facility. Mr. Joe Kenney updated the Board on the search for an architectural firm to develop a master plan. Mr. Kenney stated that the Facilities Committee received 18 responses to its request for proposal. The Facilities Committee then winnowed down the list to six firms with relevant work experience. He stated that the Facilities Committee invited each firm to present presentations to the Committee at an open meeting. The Facilities Committee then narrowed the list to two firms and again each firm made another presentation to the Committee in an open meeting. Mr. Kenney reported that after several Facilities Committee meetings, in which the qualifications and pros/cons of each firm were vigorously discussed, the Facilities Committee now makes a recommendation that the Board select Blitch Knevel Architects to develop the master plan. Mr. Kenney stated that Blitch Knevel Architects had the highest score and lowest fees in the matrix used by the Committee to rank the candidates. Mr. Kenney also noted that the Board was not "tied" to Blitch Knevel Architects and could, if it so desires, select another architectural firm to develop and construct the Priestly building. Mr. Kenney stated that the master planning project had a fixed fee of \$30,000 and would take approximately 60 days to complete.

Member Castoriano made a motion to hire Blitch Knevel Architects to develop the master plan on the terms as previously discussed and to authorize Mr. Bartlett to take any necessary actions to accomplish the development of the master plan. The motion was seconded by Member Meese. After Board discussion and public comment, the motion was approved unanimously.

9. Closing items.

None.

10. Motion to Adjourn:

Chair Mills moved and Member Castoriano seconded the motion to adjourn. The motion was approved unanimously by those present.