



## LYCÉE FRANÇAIS DE LA NOUVELLE-ORLÉANS

Alysson Mills: Chair  
Mary Jacobs Jones: Vice Chair  
Michael Williams: Secretary  
Luke Clary: Treasurer  
Ben Castoriano  
Tim Gray  
Dr. Ann Meese  
Dr. Lisa Tropez-Arcenaux

*Ex-Officio: Consul Général Jean-Claude Brunet*

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Lycée Français de la Nouvelle Orléans  
Minutes of Meeting of Board of Directors  
October 12, 2015  
5951 Patton Street New Orleans Louisiana  
Held in RESTO! Lycée

Our Mission is that, Lycée Français de la Nouvelle Orléans students will matriculate into the finest colleges and universities throughout the world. Lycée Français will provide the opportunity for its students to achieve both the French Baccalauréat and the Louisiana high school diploma in an academically challenging and culturally diverse educational environment.

### Agenda Item

#### 1. Opening Items:

Member Gray called the meeting to order at 6:38. Secretary Williams recorded attendance. In addition to Member Gray and Secretary Williams, also present were Ben Castoriano, Luke Clary and Dr. Ann Meese.

#### 2. Approval of the Minutes.

Secretary Williams moved to approve the July 27, 2015, September 8, 2015, and September 19, 2015 meeting minutes. Member Castoriano seconded the motion. After discussion, the motion was unanimously approved.

#### 3. CEO Report by Keith Bartlett

Mr. Bartlett presented the attached monthly report of activities at the School.

#### 4. Committee Reports.

A. Nominating. Nothing to report.

B. Governance & Compliance. Member Castoriano presented the Governance Committee update. Member Castoriano stated that he was working with Jeff Teague and the Nominating Committee to add additional board members. He stated that he and Mr. Teague attended a "speed dating" event held by the LAPCS Top Shelf program. He

indicated that he would be scheduling follow up interviews with some of the participants.

- C. Academics. Member Meese presented the Academics Committee report. Member Meese stated that the Committee met last week. They discussed new tools to monitor progress in Math and English. She then discussed the overall evaluation metrics for the year. She stated that she and Ms. Marina Schoen worked closely to develop the metrics and that it would be in both English and French. In response to questions, she indicated that the metrics took into account benchmarking to ensure appropriate growth. Ms. Schoen informed the Board on the monitoring process. She also indicated that the Board could expect to receive information on recent statewide testing sometime in November. Dr. Meese stated that she would like to hold a meet and greet /question and answer session in the Priestley neighborhood soon.
- D. Development. Nothing to report.
- E. Finance. Treasurer Clary presented the Finance Committee report. Treasurer Clary stated that the committee met recently and that the balance sheet is healthy. He indicated that the finance committee would be seeking guidance from the facilities committee regarding the swing space to develop a proper budget.
- F. Facilities. Secretary Williams and Mr. Bartlett presented to the Facilities Committee report. Secretary Williams stated that the committee is currently searching and reviewing all options for the swing space need. Specifically, the facilities committee is looking for a building that could hold up to 16 classrooms. Mr. Bartlett updated the Priestly project and noted that the committee is currently seeking bids to remediate the Priestly building. The next facilities meeting is Tuesday Oct 20 at 5:30 and all who are interested are encouraged to attend.

5. Chair Report. No report.

6. Executive Session. Member Meese made a motion to enter into executive session to discuss the evaluation of CEO Keith Bartlett. Secretary Williams seconded the motion. The Board retreated to Executive Session at 7:30.

7. Evaluation of Keith Bartlett. The Board return from Executive Session at 8:25. Member Gray discussed Mr. Bartlett's evaluation. Member Gray stated that Mr. Bartlett's performance was excellent. Member Gray discussed a lengthy list of areas where the School has made substantial improvement under Mr. Bartlett's leadership. Some of the increases have come in areas such as improved School culture, improved academics, integration of new families and his commitment to increasing the at risk population of the School. After Member Gray's comments, each board member commended Mr. Bartlett for the great job he is doing. Some of the Board Members touched on the excellent financial position the School currently enjoys under Mr. Bartlett's leadership. After comments, Member Castoriano made a motion to amend the agenda to discuss the current compensation of Mr. Bartlett. Secretary Williams seconded the motion. After discussion, the motion was unanimously approved. Member Castoriano then made a motion to increase Mr. Bartlett's compensation by 5.5%. Treasurer Clary seconded the motion. After discussion, the motion was unanimously approved.

8. Goal Assessment. This item was tabled.

9. Closing items.

None.

10. Motion to Adjourn:

Member Meese moved and Member Gray seconded the motion to adjourn. The motion was approved unanimously by those present.