



## LYCÉE FRANÇAIS DE LA NOUVELLE-ORLÉANS

Michael Williams, *Chair*  
Mary Jacobs Jones, *Vice Chair*  
Ben Castoriano, *Secretary*  
Luke Clary, *Treasurer*  
Alysson Mills, *Immediate Past Chair*  
Tim Gray, *Past Chair*  
Dr. Lisa Tropez-Arceneaux  
David Amoss  
Margarete Wabnig

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**Lycée Français de la Nouvelle Orleans**  
**Minutes of Meeting of Board of Directors**  
**September 19, 2016 at 6:30 p.m.**  
**1333 South Carrollton Street New Orleans Louisiana**

### Agenda Item

1. Opening Items
  - a. Chair Williams called the meeting to order at 6:40
  - b. Secretary Castoriano records attendance. Members Jones, Clary, Mills, and Tropez-Arceneaux were absent.
  - c. *Motion to approve minutes of the Board's last meeting\** - Accepted unanimously by those present.
2. CEO Report
  - a. 728 students are currently enrolled at LFNO. It is projected 724 will be the final number for the year, which is a good thing (of which 69 or ESL ("English as a Second Language")). Three open houses are scheduled (October 26, November 30 (in Spanish) and January 25). There are 18 new French teachers this year. The school has received a very positive response from them so far. Professional development took place regarding changes to the French curriculum. "Benchmark testing" has commenced and is ongoing. We have begun the process of obtaining accreditation for the next grade levels. Facilities is looking at classroom needs for 2017-2018. We are looking to renovate gymnasium and handle asbestos abatement at Priestly campus. There was a ribbon-cutting ceremony for the Carrollton campus last week (was a great success and was attended by the Consul). School is ready to send RFP's to capital campaign consultants for the Priestly project. Annual giving campaign starts on October 5, with a goal of \$35,000. Our athletic program has commenced. With regard to school-provided transportation for students, this is not required for the 2017-2018 school year, but will be required in 2018-2019. We plan on developing routes and practicing transportation well in advance of that.
  - b. *Motion to approve Audubon Nature Institute contract\**

Board Discussion – 1<sup>st</sup> and 3<sup>rd</sup> grades spend time in classes at the zoo. We have dedicated classrooms at the zoo and at the aquarium. 5<sup>th</sup> graders spend time in classes at the aquarium. Motion to approve Audubon Nature Institute contract is made by Member Amoss and seconded by Member Wabnig. Cost of the contract is the same as last year (\$2,000 per month). Marina Schoen explains how zoo and aquarium programs operate. Motion is approved unanimously by those present (with the exception of Chairman Williams, who abstains due to conflict).

### 3. Chair Report

Chair Williams recounts the top-notch ribbon-cutting ceremony for the Carrolton campus. Congratulations are given to Marina Schoen for being named “Chevalier” by the French government, a huge honor. Chair Williams reports Keith Bartlett has diversified by opening accounts at additional banks.

### 4. Committee Reports

- a. Governance Committee Report - None
- b. Academics Committee Report - None
- c. Development Committee Report - None
- d. Finance Committee Report - None
- e. Priestley Committee Report
  - A motion is made to amend the agenda to add a motion to approve the Leaaf Environmental Contract in connection with the Priestly project (a remediation / abatement / monitoring / testing consultant contract) and to add a motion to approve public bid for remediation services. Motion is made by Member Gray and seconded by Member Wabnig. After discussion, motion to amend agenda passes unanimously by those present.
  - A motion to approve the Leaaf Environmental Contract is made by Member Castoriano and seconded by Member Gray. The primary discussion is the cost of the contract, which is \$66,000. The motion passes unanimously by those present.
  - A motion is made to put remediation work for Priestly to public bid. Motion is made by Member Castoriano and seconded by Member Wabnig. After discussion, the motion passes unanimously by those present.

### 5. *Motion to adopt budget presented at June 27, 2016 meeting, as amended\**

A motion to approve the proposed budget is made by Member Amoss and seconded by Member Wabnig. The motion passes unanimously.

### 6. Closing Items

- a. Old business - None
- b. New business - None
- c. *Motion to adjourn\**

Motion to adjourn is made by Member Wabnig and seconded by Member Gray. Motion passes unanimously by those present.

**\* Individuals who wish to comment on any proposed Board action must fill out a speaker card and deliver it to the meeting’s vice-chair prior to the commencement of the public comment period for that agenda item.**