



## LYCÉE FRANÇAIS DE LA NOUVELLE-ORLÉANS

Alysson Mills, *Chair*  
Mary Jacobs Jones, *Vice Chair*  
Michael Williams, *Secretary*  
Luke Clary, *Treasurer*  
Tim Gray, *Immediate Past Chair*  
Ben Castoriano  
Dr. Erin Greenwald  
Dr. Ann Meese  
Dr. Lisa Tropez-Arceneaux

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**Minutes of the  
Meeting of the Board of Directors of Lycée Français de la Nouvelle Orleans  
Monday, January 12, 2015 at 6:30 p.m.  
5951 Patton Street New Orleans Louisiana**

1. Opening Items

Alysson Mills called the meeting to order. In addition to Mills, present were Mary Jacobs Jones, Luke Clary, Tim Gray, Ben Castoriano, Dr. Erin Greenwald, Dr. Ann Meese, and Dr. Lisa Tropez-Arceneaux.

Mills next acknowledged the prior week's events in France, which included attacks on Charlie Hebdo's office and a kosher supermarket. Mills stated that everyone is saddened by the events and their hearts go out to Paris, France, and the school's French faculty and staff. Bartlett added that the school responded by flying its flag at half-mast and discussing the events in general terms with students. The school has also been in contact with authorities regarding security.

Mills next introduced Raymond Hinz, Cultural Attaché to the French Consulate Generale. Hinz assumed his post, which lasts four years, in 2014. He brings to the post a passion for education: He has vast experience in education, including as a teacher and school leader. He is already familiar with the French curriculum schools in New Orleans and is excited about the prospect of a French curriculum high school. He spoke to the board and shared his enthusiasm for the school's work.

On motion of Castoriano, seconded by Greenwald, the minutes of the November and December board meetings, as corrected to reflect Greenwald's presence, were approved by unanimous vote.

2. CEO Report

CEO Keith Bartlett presented the attached monthly report of activity at the school.

At the conclusion of his report, Bartlett invited Marina Schoen to deliver a report on academics. Schoen advised that the school's special programs in the French Quarter and at the Ogden Museum are underway and that a handful of graduate students from French universities are arriving to complete four- and eight-week internships at the school, during which time they will work with individual classes.

### 3. Committee Reports

#### a. Finance Committee Report

Clary introduced Todd Tournillon, an auditor from Postlewaite & Netterville, who presented the school's annual audit. He advised that the firm had issued an "unmodified opinion" that the school's financial reports are "materially correct." He commended the school on a clean audit and emphasized that the school has come a long way in a couple of years. The board thanked Tournillon and applauded Clary and Karianne Heins, the school's Director of Finance and Operations, on that success.

#### b. Facilities Committee Report

Jones advised that the Facilities Committee continues to study the school's facilities needs for next year. She intends to "spin off" the Priestley project, such that a separate committee will address that separate need.

She advised that in December the school obtained environmental and structural inspections for the Priestley building site and executed a purchase agreement that contemplates the purchase of the property. The school now has 90 days to complete due diligence and close the transaction.

#### c. Development Committee Report

Tropez-Arceneaux advised that the Development Committee is reorganizing itself and expects to work with the school's administration to plan the upcoming fête.

### 4. Closing Items

Meese advised the board that she has difficulty hearing and asked the board to consider using microphones at future meetings. Everyone agreed that is a good idea.

Jones asked that the board move its regular board meeting from February 9 to February 2, to avoid conflict with Mardi Gras festivities. Everyone agreed that is good idea. The meeting is thus moved.

There being no further business, on motion of Gray, seconded by Greenwald, the board voted unanimously to adjourn.

I hereby certify that the above and foregoing is a true and correct copy of the minutes of the meeting of the Board of Directors of Lycée Français de la Nouvelle Orleans.

*/s/ Alysson Mills*

Alysson Mills, substituting for Secretary Michael Williams

# CEO Report to LFNO Board of Directors

**12 January 2015**

## **A. Enrollment**

- a. Total: 469 enrolled students.
- b. Budget set at 465 students
- c. OneApp-opened November 3—round closes February 27
  - i. Applications to date—459
    1. Pre-K tuition-based 142
    2. LA4 84
    3. Kinder 190
    4. 1<sup>st</sup> 13
    5. 2<sup>nd</sup> 17
    6. 3<sup>rd</sup> 3
    7. 4<sup>th</sup> 6
    8. 5<sup>th</sup> 4 (to accept these students would require maintaining two sections)
  - ii. 26% of K apps are identified as at-risk.
  - iii. "Offer" of second LA4 class
- d. Recruiting efforts
  - i. Open House—newly scheduled—Thursday, February 5, 6:00 PM
    1. Canvassing of P-Town on Saturday, January 31, with 1500 door hangers
    2. 25 October –123 attendees
    3. 12 November—45 in attendance
    4. 19 November in Pigeon Town neighborhood—15+
  - ii. Incarnate Word and Royal Castle Child Care have requested field trips to Lycee—TBA
  - iii. Campus Tours continue

## **B. Staffing**

- a. No change

## **C. Academics-Marina**

- a. Two Interns from France
- b. French Quarter program resumed today
- c. Ogden Museum program continues into second week
- d. After-school test prep program to begin soon
- e. Special education report at next meeting

## **D. Mardi Gras**

- a. Parade Friday, February 6,
  - i. Attempting to secure Marine Corps Band
  - ii. Mascot to be revealed prior to parade