

Lycee-Francais Board meeting minutes

October 22, 2018

David A. calls meeting to order

Roll Call – Luke Clary, Carson Strickland, David Amoss, Graham Bosworth, Sandra Hill, Mike Williams present

Quorum met – 6/9 present

- David makes a motion to approve September 2018 Board meeting minutes; no board or parent comment; Luke seconds motion, passes unanimously

- **CEO Report** – M. Schoen – included below in its entirety. Highlights include:
 - Update on academics/student life
 - Discussion of partnership with First Baptist N.O. to help provide food to those in need
 - Update on work with Carrollton United and Carrollton Riverbend Neighborhood Assn to survey neighbors on concerns related to Johnson campus,
 - SPED & RTI update with current numbers of students and status of training
 - HR Update regarding a new child specific paraprofessional positions for the Patton Campus, as well as a need to create a new position of School Social Worker in light of departing behavioral specialist
 - Development update – goal of \$45k; other grants being pursued (Hearst, Schustermann, etc.)
 - Insulation and A/C issues at Johnson; Patton has plumbing/septic issues
 - Continuation of work on transportation routes for busses; situation has improved but work remains to be done.

- Chair Report
 - David introduces two new board members, Graham Bosworth and Sandra Hill, and they introduce themselves and provide background info. David notes that the Board has expanded to help with the increased needs of the school, and that these new additions will help to diversify the workload and staff committees more fully. Nine board members are a good number for now, though the Board may revisit this and add more in the future if needed.

 - Motion to approve 2018-2019 Pupil Progression Plan
 - Marina explained that this document is meant to discuss/explain the school's approach to student placement and student promotion for the upcoming school year
 - LDOE approved the version submitted last year. There are some template areas set up by BESE and individual school responses can then be added in the boxes

- One change this year had to do with the need to address 8th grade and the need to identify an academic improvement plan there
- Parent question regarding whether this document delved into SPED issues; Marina explained that this document did not, as it simply addressed issues outlined by state administrators, and that SPED is addressed elsewhere in the school's policies
- David A makes a motion to approve the 2018-19 Pupil Progression Plan; Mike seconds; no additional board or parent comment; passes unanimously.

- **Committee Reports:**

- Facilities Committee Report

- Members of the Facilities Committee, including David and John, provided an update on the Priestly construction status. Architects had brought the re-design discussed at last month's Board meeting to SHPO and NPS for approval. Those meetings seem to have gone well, and all appears to be on track and in line with discussions from last month's board meeting.
- New focus is to look at timeline for construction and how that will fold into capital campaign/need to secure financing. These issues will continue to be discussed at upcoming Facilities Cmte meetings.

- Governance – N/A

- Nominating – N/A

- Finance

- Carson Strickland, as member of the Finance Cmte, was tasked with exploring savings rate options for current \$2.5M current in savings. Currently, school has been investing using a "public funds" option that is backed by collateral – and, as a result, this account is earning a relatively low amount of 0.55% interest. While Whitney recommends this type of approach for its charter school clients, other banks do not – as Finance Committee heard from Capital One presentation (Cap One uses business savings accounts and other non-collateralized funds for their charter school clients).
- Carson and Chris explored whether the public funds/collateralized account was a requirement for charter schools. And, based on an opinion from Sarah Vandergriff, an attorney with the LA Assn of Charter Schools, charter schools do not qualify as public entities as described as LA RS 39:1211 – and as a result, collateralized funds are not required.
- Hancock Whitney is offering a business savings account rate of 2% on the full savings account balance; Capital One offering 2% on the first \$1M, and 0.40% on amounts over that; and Resource Bank offering a CD rate of 1.60%. All agreed that the Whitney rate was attractive and therefore maintain the current relationship with them, using this rate. As school financing needs related to Priestly become more clear, though, Board may wish to revisit the banking issue and see if certain lenders offer more attractive savings/lending rates at that time.

- At this point, rather than wait and lose the ability to earn interest, David A. made a Motion to Amend the current meeting agenda, to allow a Motion to authorize the Finance Committee to move from the existing collateralized accounts to look at new non-collateralized accounts as well. Graham seconds the motion to Amend the agenda; no public or board comment; motion passes unanimously.
 - David then makes a Motion to authorize the Finance Committee to move from the existing collateralized accounts and instead invest in non-collateralized accounts. Mike notes that, in their fiduciary role, the Board should not delay in looking to earn a higher interest rate on the school savings. Mike seconds the motion; no additional board or public comment; motion passes unanimously.
 - Academics
 - David A notes that the Academics committee is in need of new members and, to that end, calls for Sandra Hill to be appointed as the Academics Committee chair. Sandra explains her background and work with prior school boards, and she welcomes the help of those wishing to contribute to the committee. No other board or public comment, and Sandra is named Academics Committee chair.
- No Old Business
- No New Business
- **Motion to Adjourn** – David makes motion to approve, Luke seconds; meeting adjourned

CEO Report to LFNO Board of Directors

October 22, 2018

A. Academics - Student Life

SPED Café - October 2

Picture Day on both campuses. Change of provider (Miller Photography, no longer LifeTouch)

Patton Campus

SPED Café - was October 2

Resolving carpool issues - Change from security guard to LFNO Security Team Traffic Detail Law Enforcement Officers re: enforcing traffic regulations and practices. Parents have been advised.

Johnson Campus

High School Café - October 29

High School Open House - November 13

TNTP math exploration grades 3 to 6

Athletics: Fall Athletics is coming to a close and Winter sports will be starting in November. We will have 2 coed soccer teams and 4 basketball teams! (2 girls and 2 boys)

B. Community:

- Partnership with First Baptist New Orleans to provide weekend food bags to families who are most at risk of hunger. 60 families self-selected and applied. First distribution was held this past weekend.
- Work with Carrollton United and Carrollton Riverbend Neighborhood Associations continues. We surveyed the neighbors around Johnson on needs, concerns and wishes. Plans for clean up efforts around Johnson are underway. Participated in the Night Out Against Crime.
- Fall Picnic - October 5

C. SPED:

- ***PD:*** Case management meetings have been scheduled monthly through the 2018 - 19 school year to address issues of case management and provide training and professional development around IEP and special education topics.

Academic & Behavioral	Speech Only	Gifted	Talented in Arts - Visual	Talented in Arts - Theater
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IEPs				
58	32	65 (2 suspended at parent request)	27	6

Referrals and Evaluations	
Other (as of 10/17/18)	Gifted & Talented (as of 10/17/18)
Currently in evaluation: 6 <ul style="list-style-type: none"> ● Special Education Initial: 2 ● Special Education re-eval: 1 ● Speech Re-eval: 3 (all 3 possible exit services) 	Gifted Referrals: 17 Talented Referrals: 11 <ul style="list-style-type: none"> ● TAV: 7 ● TAT: 3 ● TAM: 1 Move to evaluation: 3

D. RTI

- 31 SAT meetings held (2 students moved to evaluation)
- 59 current 504 plans
- Tier 2 ELA - 66, Tier 3 ELA - 10
- Tier 2 Math - 78, Tier 3 Math - 7

E. Admission and Enrollment

- Outreach Task Force created and work began (identification on early childhood centers on Westbank and Gentilly; calls and visits to begin next week)
- Round 1 of OneApp: opens Monday Nov 5 2018, ends Friday Feb 22 2019
- Outreach events:
 - School Fair and Kindergarten Readiness Forum: at JCC auditorium on Wednesday Oct 24 from 6:00 - 8:00 PM
 - identification of Head Start Centers on Westbank and Gentilly; calls and visits to begin next week with flyer distribution to Head Start Centers

- Open house: Saturday Oct 27 at 10:00AM - Patton Campus

F. Finance

G. HR

- We created a new Child Specific Paraprofessional position for the Patton Campus and filled that position with a start date of October 15th.
- We have a Behavior Specialist at the Patton Campus leaving and are analyzing our current needs in the department. We expect create a new position of a school Social Worker to fill that void. Recruitment will start as soon as the position is finalized.
- We finished our Open Enrollment period for this year. We offered 3 health plans, and had 18 employees switch to one of the new offerings. This year, we passed along 20% of the premium cost to employees. Based on our enrollment, we expect to come in right on budget for health insurance costs this year.

H. Development

- Annual Giving
 - Start next week, 45k goal
- Grants
 - Hearst - Finalizing to submit by Oct. 31
 - Shustermann - LOI via contact
 - Charter School Growth Fund
 - In blind scoring phase, should hear back by next week
 - If moving forward, due diligence phase begins with site visits which lasts a few months
 - Louis Calder Foundation
 - Letter of intent being started, with focus on new science labs at Priestley (STEM)
- Name change from L'Extravagance to Nuit de la Musique

I. Facilities

Johnson

- Some A/C issues on compressors are being worked on

- Insulation is failing in certain area causing ceiling tiles to get wet
- Letter was sent to DPW and SWBNO about catch basins on Monroe Street

Patton

- Second floor plumbing leak. Asbestos not affected
- Septic smell now and then
- Looking at upgrading security (more strategically placed cameras over I.P.+ Ungraded keypad)

Priestley

J. Transportation

- Adjustments to Routes and schedules, addressing routing issues, effective October 15th
- Overall transportation has improved. However, we are not without challenges so monitoring and adjustments will be continued until we reach a workable service.