



LFNO PROFICIENCY EXAM PROCEDURE

For entry to: 1st, 2nd, 3rd, 4th, 5th, 6th, 7th, 8th, 9th, 10th, 11th, 12th

**DOES NOT APPLY to entry to Pre-K4 or Kindergarten*

In effect from January 2019

For next school year, all grades:

Students **do not need to test if:**

They come from a French accredited school by the French Ministry of Education anywhere in the world or schools in France (In New Orleans: Audubon and EB) **AND provide supporting documentation.**

FOR FIRST GRADE	FOR SECOND GRADE	FOR THIRD GRADE AND ABOVE
If entering 1 st grade, must prove 1 year of attendance	If entering 2 nd grade, must prove 2 years of attendance	As of 3 rd grade, must prove minimum 3 years of attendance



ACCEPTED DOCUMENTS AS PROOF OF ATTENDANCE

*Please submit electronically to csanchez1@lfno.org

Proof of attendance for the required time frame via electronic report cards (should include **grades** and **attendance**, must show over 80% attendance)

- Proof of prior enrollment
 - Letter of enrollment
 - Report card
 - Attendance record

ADDITIONAL DOCUMENTATION

- Provide special needs plans (IEPs or 504 plans) *if applicable*

For next school year, all grades:

Students *NEED TO TEST IF:*

They **DO NOT** come from a French accredited school by the French Ministry of Education anywhere in the world or schools in France (e.g. in New Orleans: ISL, JC Ellis).



STUDENTS MUST ATTEND ASSIGNED PROFICIENCY EXAM DAY

Where: Johnson Campus – 1800 Monroe St, NOLA 70118

PART 1: WRITTEN TEST

- Paper test 1: first Saturday of February from **9:30-10:30 AM**
- Paper test 2: first Wednesday of February from **3:30-4:30 PM**
- Results communicated via email by ***week after second test***
- To pass, student must score = **70%**

Where: Johnson Campus – 1800 Monroe St, NOLA 70118

PART 2: ORAL TEST

- Date will be communicated by school following results allow up oral test for applicant who scored **70%**
- Results by email on Monday of end of Round 1
- To pass and be marked as eligible for the OneApp, student must score OVERALL GPA of 70% of written and spoken test

For next school year, all grades:
Additional documents required



DOCUMENTS REQUIRED WHEN COMING FROM OTHER SCHOOLS
***Please submit electronically to csanchez1@lfno.org**

For 5th and 9th grade	For 6 th grade	For 7 th , 8 th 9 th grade
<p><u>Applicants must provide LEAP scores</u></p> <ul style="list-style-type: none"> • For entry to 5th grade, if student has no LEAP scores, (s)he will must take 4th grade State Placement Test at the beginning of year as required by the State. • For entry to 9th grade, if student has no LEAP scores, (s)he will must take 8th grade State Placement Test at the beginning of year as required by the State. • If applicant does not have LEAP scores from previous year, they must be tested 	<p>Students <i>do not need to test for French proficiency if:</i></p> <ol style="list-style-type: none"> 1. Applicant can provide DELF (Diplôme d'étude de la langue française) A2 2. They must provide (certificate and passing scores) <p>In all other cases:</p> <ul style="list-style-type: none"> • Applicants must pass test on scheduled days • Parents must provide special needs plans (IEPs or 504 plans) <i>if applicable</i> 	<p>Students <i>do not need to test for French proficiency if:</i></p> <ol style="list-style-type: none"> 1. Applicant can provide DELF (Diplôme d'étude de la langue française) B1 2. They must provide (certificate and passing scores) <p>In all other cases:</p> <ul style="list-style-type: none"> • Applicants must pass test on scheduled days • Parents must provide special needs plans (IEPs or 504 plans) <i>if applicable</i>

PROCEDURE FOR TESTING INTO CURRENT SCHOOL YEAR

*Placement if eligible depends entirely on seat availability for the grade.

FOR FIRST TO SECOND GRADE	FOR THIRD GRADE AND ABOVE	PROCEDURE WITH ENROLLNOLA
Testing location 5951 Patton St, NOLA 70115 <ol style="list-style-type: none">1) Contact Admissions2) Appointment will be set up with testers3) Test is usually about 45 minutes4) Results given to parent immediately after5) If eligible, school provides next steps with EnrollNOLA	Testing location 1800 Monroe St, NOLA 70118 <ol style="list-style-type: none">1) Contact Admissions2) Appointment will be set up with testers3) Test is usually about 45 minutes4) Results given to parent immediately after5) If eligible, school provides next steps with EnrollNOLA	<ul style="list-style-type: none">• Contact school for proficiency exam testing BEFORE claiming seat with OneApp• Allow 3-4 business days for transition• Parents must be flexible: testing can only happen between 8:00 am – 4:00 pm, Monday through Friday



Academics will relay the information about the new student to the grade level teacher team. The final decision on homeroom placement will be made by the teachers, who will in turn let Academics know and then family is informed (within a 48h hours window).