



Dr. Shearon Roberts, Chair-Present
Adrienne Warren, Board member-Present
Caroline Bordelon, Board member-Present
Dr. Ann Meese, Board member-Present
Ayodele Theard-Lewis, Secretary-Absent
Dr. Richard Peters-Absent
Geri Robinson-Present
Jeffray Teague-Present
Molly Vigour-Present

Lycée Français de la Nouvelle-Orléans
Governance Committee Meeting Minutes
6:00 p.m.– 8:00 p.m.
Thursday July 1, 2021

In-person, 1800 Monroe Street, New Orleans, LA 70118

Meeting called to order at 6:08pm by Dr. Shearon Roberts

I. I. Roll Call

Adrienne Warren

A. Approval of Committee minutes from June 18, 2021 meeting

Molly motioned, Jeff seconded-motion passed unanimously; no committee or public comment

II. Open Meeting

Dr. Shearon Roberts

A. Overview of responsibilities of the governance committee

Shearon provided a copy of the LAPCS Governance Committee Charge sheet to all committee members which provides the overview and purpose of the Governance Committee.

B. Welcome of new committee members

Shearon introduced new Governance Committee members-Geri Robinson, Dr. Richard Peters, and Ayodele Theard-Lewis. Ayodele will serve as a secretary for the committee. Shearon announced that Brett Long will be replaced by a community member (to be appointed in a future meeting).

C. Presentation of meeting schedule and format

Meetings will be held on the first Thursday of each month. Until the Board says otherwise, meetings will be in-person so as not to overburden school staff with the responsibility of setting up for virtual attendance.

D. Governance committee procedures, terms, rules

Shearon stated that she will serve as Governance Chair for a one year term and will be seeking her replacement for the following year. Shearon stated that committee members should serve one year terms and be seeking replacements for service the following year.

III. Discussion of Open Board Positions.

A. Current expertise needs and perspectives for the board

Shearon shared a document created by Adrienne which tracks board terms. Overall, there are four vacancies to be filled-- of the four, one position was formerly held by a parent and two recently vacated by Darren Carraby and Eric Jungbacher need replacements to fulfill the remaining 24 months of their first terms. Shearon states that the board has two priority skill areas for board member recruitment--financial management/accounting and operations/construction/facilities and/or property management. Shearon stated that only 30% of the LFNO board comes from underrepresented backgrounds which is not reflective of the New Orleans community and the Governance Committee should be recruiting individuals of diverse backgrounds and perspectives.

B. Recommended candidates by committee members

The following individuals were recommended for interviews by the committee: Alexina Medley, Angela Ramirez (parent), Phillip Mullins, Joshua Reyher (parent), Cassandra Sanchez, Sojourner Gibbs, Jaryd Kase, Karen Burks, Megan Mitchell, Khrista McCarden (parent), Leandro Freitas, Alexandra Davis, Tap Bui, Trenell Barton, Laura Walton, Emily Hartnett, Stephen Sewell

C. Timeline for interviewing, recommending candidates to full board

Interviews to be scheduled later in July or to take place during the August Governance Committee meeting.

D. Process for efficient onboarding of new board members

The current process of onboarding board members is inefficient and needs to be revamped in order to increase board retention. Shearon suggested bringing on board members 2 at a time to ensure they are properly onboarded. Board members should be assigned mentors at the beginning of their terms. All forms requiring signature from board members need to be identified and held in a central location. Caroline suggested providing a copy of/training on Robert's Rules of Order, providing a school tour and a copy of the LAPCS charter board legal handbook to new members. Shearon suggests setting guidelines and providing training on board email communications. Caroline would like for the Governance Committee to set a goal to develop guidance on Board communication

Geri reiterated the need to include IT and Communications expertise on the board.

IV. Discussion of Governance Committee Goals/Priorities for the Year

A. Old Business Not Addressed

None

B. New Business To Address

Committee discussed live-streaming meetings. Geri recommended that the board's offering of live streaming should mirror student's virtual learning offerings (example: if students are allowed to take classes virtually, the board should offer to live stream meetings). Shearon stated that all meetings (overall Board and Committees) should be posted on a master calendar. The board needs a centralized system (i.e. Board on track) to automate and track board goals, schedules, assessments, etc. Shearon asked Adrienne to discuss it with the Executive Committee

Shearon stated that the Committee needs to offer board training and education on best practices.

Committee members' prioritized goals for the year include:

Molly-Create opportunities for for Board members to build relationships and interact socially by ensuring Mentors are assigned to senior Board members during orientation

Geri-Review Bylaws, develop board training, provide tech/communications support to improve Board operations

Adrienne-Board recruitment and succession planning

Ann-Board evaluation

Caroline-Develop board communication guidance

It is expected that committee members will take the lead on implementing the goals stated above.

C. Timeline of Committee Priorities

D. Governance Committee Evaluation Process

Need to perform a board self assessment

V. General Public Comment Period

Live streaming can be done by a school employee using the school's facebook page account. May want to move meetings to a setting with better acoustics to help with sound issues (Patton Resto or St. Paul meeting room).

Board may want to send a representative to parent nights so that parents can get to know the board.

VI. Final Remarks from Committee Members

VII. **Motion to Adjourn-** Ann motioned, Jeff seconded-motion passed unanimously without committee or public comment